



MINISTRY OF EDUCATION & TRAINING 2014 SEO CONFERENCE MINUTES

Meeting details:

Title:	2014 MoET SEO Conference
Date:	Friday 05 th December 2014
Meeting #:	05/12
Start Time:	08h05
End Time:	12h00
Venue:	MoET Conference Room
Chairperson:	Director General, Mr. Jesse Dick Joe
Minute Taker:	Helen Kilman & Meriam Toro

Attendees/Apologies/Absentees:

Name	Organization	Contact
Enclosed		

Agenda:

Note: Responsible Divisions and Timeframes are included in the 2014 Resolutions table.

Item	Discussions	Action Points
Welcome – Roy Obed Devotion - Church of Christ – Thanked all for the chance they had for taking devotion this morning –Song sang: We are one big happy family[Bible reading: John 15:4-7: I am the fine and you are the branches- Remain in me		

<p>Welcome and Opening Remarks</p>	<p>Welcome remarks from Roy Obed to participant who have just arrived and attended the Conference this morning.</p> <ul style="list-style-type: none"> - DG will be presenting MoU between the MoET and Authority - 09h30 Hon. Minister and DG will attend the USP Graduation at USP - Tuesday this week- We looked through planning - Roy quoted "We have to do these job and do it well- The core of the business lays in the classroom" 	
<p>Recruitment and appointment of Directors of Education of respective Education Authorities</p>	<p><u>Presentation By Jesse D JOE [08h25]</u></p> <p>The Ministry's role is to pay salary, recruitments to be done by Authority whoever recruited should be recruited under Law as it was not so clear [need discussions and come up with agreement]</p> <p>1. That the Persons appointment to the Director positions be recruited and appointed following either the :</p> <ul style="list-style-type: none"> a) TSC Act and Regulation b) PSC Act and Regulation c) Employment Act and Regulation 	<ul style="list-style-type: none"> 1. PEO Shefa; <ul style="list-style-type: none"> - Reporting line - Contract <p>Chair- Confirmed it is under Law and Act</p> <ul style="list-style-type: none"> 2. ACOM Sec; <ul style="list-style-type: none"> - Recruitment to be advertise <p>Chair confirmed that good idea, MoET pay salary only</p> <ul style="list-style-type: none"> 3. Joel Toa; <ul style="list-style-type: none"> - Based on qualification , recruitment processes followed for appointment <p>Chair mentioned that the processes of recruitment are followed</p> <ul style="list-style-type: none"> 4. PEO Sanma <ul style="list-style-type: none"> - Recruitment must be done well [authority to look carefully for right person], <p>Chair thanked PEO for comment</p> <ul style="list-style-type: none"> 5. PEO Bob N <ul style="list-style-type: none"> - Transparency must be taken on recruitments process

Chair mentioned that this should involve Ministry rep etc

6. Director Roy O

- Ministry to put in place either 3 [TSC /PSC/Employment Act

Chairman thanked Director

7. PCV Education Director;

- Ministry to follow its requirement
- Churches have their own
- Ministry as an authority to put up a criteria in place to be followed
- What positions are to be created as yet?
- Those authority who have employed under PSC, what will be the status

Chair confirmed; there will not be any positions created and still authorities will need

8. Director Admin & Finance;

- Directors to be employed under Employment Act on a contract but discourages PSC/TSC Acts as it is too complicated

Chair confirmed that these are based on secondments

9. Pierre G;

- Support the Ministry to apply
- Agreed for A

Chair confirmed A

10. Jack Daniels;

- Involve Authorities for recruitments maybe 2 points
- To avoid conflict involve natural panellists

Chair thanked Principal

11. Director Tertiary;

- Authorities to follow government's goals and agreed with c

Chair mentioned allowing options

12. Director Admin & Finance;

		<ul style="list-style-type: none"> - Informed all of SDA Authority issue raised earlier <p>Chair thanks Director</p> <p>13. George Berry;</p> <ul style="list-style-type: none"> - Agreed with A <p>Chair thanks GB</p> <p>14. John Luen;</p> <ul style="list-style-type: none"> - Must be a qualified person for the post of Education Authority and therefore support C <p>Chair thanked JL</p> <p>15. Joel Toa;</p> <ul style="list-style-type: none"> - SDA authorities agreed with C <p>Recommendations;</p> <ol style="list-style-type: none"> 1. <i>A system to be in place to facilitate the process of recruitment of Director EA as they teaches the National Curriculum and are paid by the Government [Ministry]</i> 2. <i>Identify Criteria to assist process of recruitment</i> 3. <i>Each Authority to consider which option to take and inform the Ministry.</i>
<p>MoET Agreement between MoET and Authority</p>	<p>Chair mentioned that the Hon. Joe Natuman, Prime Minister has confirmed during the PCV Assembly in Paama for some Schools to be transferred to Education Authorities and instruction from Hon. Bob Loughman, Minister of Education and Training to consider. Lately Malampa Provincial Education Board was made aware of this but there are still some things to be done before handing over</p>	<ol style="list-style-type: none"> 1. Charley Robert; <ul style="list-style-type: none"> - Some teachers have less hours whilst others have more teaching hours <p>Chair confirmed that this is true</p> <ol style="list-style-type: none"> 2. Johnson Toa mentioned that government is the main source of funding <p>Chair thanked Johnson for note</p> <ol style="list-style-type: none"> 3. Pierre G 4. Roy O; <ul style="list-style-type: none"> - Need to shape our people 5. George Jonathan mentioned; <ul style="list-style-type: none"> - Need to start rational behind this

		<p>Chair noted point very important. Government directions for transferring <u>[Need to get draft report from John Ezra at PMO]</u></p> <p>6. Joel Toa;</p> <ul style="list-style-type: none"> - Support Government decisions - Authorities will still take grants after these transfers? <p>Chair confirmed that this is only with Agreements but grants remain</p> <p>Chair asked that Authorities provide reports</p> <p>7. Gideon John;</p> <ul style="list-style-type: none"> - Transfer form [Community/ Land Owner agreement], Authority's responsibility that agreement is in place before transfer <p>Chair mentioned that understanding are already in place by Authority</p> <p>8. David L;</p> <ul style="list-style-type: none"> - Services provided in the agreements are in place <p>Chair thanked David for the point.</p> <p>9. Jonathan Tarip;</p> <ul style="list-style-type: none"> - Authorities are there to help government <p>Chair thanked Jonathan, asked Authorities for options as will be working on it next week</p> <p>10. Joses Tokase;</p> <ul style="list-style-type: none"> - 2 provinces will be affected during this transfer process - <p>Chair asked ACOM to provide listing <u>[check listing]</u></p> <p>11. Presley Gaiala;</p> <ul style="list-style-type: none"> - Confirmed 2 reports submitted - Work being carried out on <p>12. EO;</p> <ul style="list-style-type: none"> - Be more specific on Finances as the Ministry is responsible for reporting
--	--	--

		<p>13. PEO Malampa; - PVC – Overseas volunteers</p> <p>14. Roy; - To provide reports, other [ACOM] has already submitted theirs whilst CoC are currently working on their reports</p> <p>Chair thanked Roy.</p> <p>15. Joses Tokase (CEO- ACOM); - Suggest that grants be given directly to ACOM</p> <p>16. Joel Toa; - Likewise SDA</p> <p>17. Roy O; - Ministry of Education’s stand remains, all grants are to be deposited into school accounts and not Authorities</p> <p>Chair commented; - Communications/ Protocol need be establish</p> <p>Joel Toa; - Concerns raised Audit investigation done at SDA school, Authority raised received reports</p>
--	--	---

Closing and supporting remarks: **NIL**

Name & Signature Lead Secretary: Helen Kilman

Name & Signature Lead PEO: Samuel Katipa

Name & Signature Chairperson: Jesse D Joe

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Approved by:

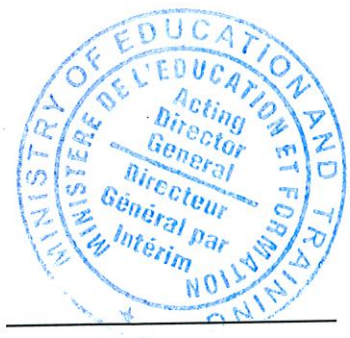
[Handwritten signature]

Director General

On Behalf of the Participants of the 2014 SEO Conference

Date: _____

Official Stamp:



MINISTRY OF EDUCATION & TRAINING 2014 SEO CONFERENCE - ATTENDANCE SHEET

Date : Friday 05th December 2014 (Morning Attendance)

No.	Name	Position	Signature
MoET Cabinet			
1	Honorable Bob Loughman	Minister	Apologies
2	Jocelyn Mete	First PA	Abs
3	Iaken Keiro	Second PA	Signature
Director Generals Office			
4	Jesse D Joe	Director General	✓
5	Yoan Mariasua	Chief Executive Officer	Abs
6	Arnaud Malessas	PEO Audit	✓
7	Gloria Duvu	PEO Human Resource	Abs
8	Serge Lewawa	PEO Procurement	✓
9	Samuel Katipa	PEO Quality Assurance	✓
10	Hilaire Sese	Education Bodies Officer	✓
Teaching Service Commission			
11	Derek Alexander	Chairman	Abs
12	George Berry <i>REMAN</i>	Secretary General	Signature
National Education Advisory Council			
13	Alpi Baleng	Chairman	
Vanuatu Qualification Authority			
14	David Lambukly	Chief Executive Officer	Signature
15	Sam Samuel	VQA Officer	Abs
Administration & Finance			
16	Gideon John	Director	Signature
17	Adrian Banga	PEO ICT	✓
18	Bob Nikaih	PEO Facilities	✓
19	Julia Whippy	PEO Finance	✓
Policy & Planning Unit			
20	John Niroa	Director	Signature
21	Liku Jimmy	PEO Planning	Signature
22	Cobin Ngwero	SEO Monitoring	✓

23	Fabiola Bibi	SEO Statistics	Abs
Education Services			
21	Roy Obed	Director	<i>[Signature]</i>
22	Glenden Illaisa	PEO National Programmes	<i>[Signature]</i>
23	Pierre Gambetta	PEO Administration	<i>[Signature]</i>
24	Jennifer James	Early Childhood	<i>[Signature]</i>
25	Virana Lini	Education in Emergency	Abs
26	Jim Knox	Inclusive Education	Abs
27	Emmanuel Garae	TVET in Schools	<i>[Signature]</i>
28	Shirley Joe	Secondary Schools Officer	<i>[Signature]</i>
29	Charley Robert	CDU	<i>[Signature]</i>
30	Leisel Masingiow	CDU	<i>[Signature]</i>
31	Norah Naviti	Examination & Ass. Unit	Apo
32	Thomas Butu	Examination & Ass. Unit	Apo
33	Sergio Thomas	SBM	<i>[Signature]</i>
34	Herem Navat	SBM	<i>[Signature]</i>
Provincial Education Offices			
35	Dick Hopkins	PEO Torba	<i>[Signature]</i>
36	Chairman of Torba PEB	Chairman of PEB Torba	Apo
37	Thompson Wari Paul	PEO Sanma	✓
38	Chairman of Sanma PEB	Chairman of PEB	Apo
39	Hellen Vusi	PEO Penama	<i>[Signature]</i>
40	Chairman of Penama PEB	Chairman of PEB	Apo
41	Renjo Samuel	PEO Malampa	<i>[Signature]</i>
42	Chairman of Malampa PEB	Chairman of PEB	<i>[Signature]</i>
43	Elmo Joseph	PEO Shefa	<i>[Signature]</i>
44	Chairman of Shefa PEB	Chairman of PEB	<i>[Signature]</i>
45	Naken Nanmatil Nathaniel <i>Snake</i>	PEO Tafea <i>Tafea.edu</i>	<i>[Signature]</i>
46	Chairman of Tafea PEB	Chairman of PEB	<i>[Signature]</i>
Government Assisted Education Authorities			
47	Paul Pala	Director Apostolic	<i>[Signature]</i>
48	Chairman Apostolic EAB	Chairman EAB	Abs
49	Kiel Maimai <i>JANE WILLIAM</i>	Director AOG	<i>[Signature]</i>
50	Chairman of AOG EAB	Chairman of EAB	<i>[Signature]</i>
51	Rowhani Bahai Director	Director	Abs
52	Chairman of Bahai EAB	Chairman of Bahai	Abs
53	Stephane Yawiko	Director Catholic	Abs

54	Chairman of Catholic EAB	Chairman of EAB	Abs
55	Mayble Wilbur	Director COC	WLB
56	Chairman of COC EAB	Chairman of EAB	WLB
57	Presley Gihiala	Director COM	Presley
58	Chairman of COM EAB	Principal Education Secretary	Presley
59	David Peter Mawa	Director,NTM	Abs
60	Chairman of NTM EAB	Chairman of EAB	Abs
61	Jonathan Tarip	Director Presbyterian	✓
62	Chairman	Presbyterian EAB	✓
63	Nalo Matan	Director Protestant	Nalo
64	Chairman of FELP EAB	Chairman of EAB	shelton
65	Willie Luen Joel LITSA	Director SDA	Willie
66	Chairman of SDA EAB	Chairman of EAB	Abs
	JOSES TOHASS	ACOMV DAS	Joel
Higher Education			
67	Johnson Toa	Director	✓
68	George Jonathan	PEO Higher Education	George
69	Kaltau John	PEO Scholarship	Abs - Apo: USPerce
70	Agnes David	SEO Training	Agnes
71	Daniel Jack	VITE Princpal	975 5/12/14
72	Kalpat Kalbeo	VIT Principal	✓
73	Elvie Tamata	Inservice Unit	Abs
MoET Sector Analysts			
74	Rex Willie	Dept. of Treasury, MFEM	Abs
75	Paul Nalau	DSPPAC, PMO	Abs

76
75

Attendees 51

Apologies 6

Absent 19

JW 11.30am 05/12/14